



REOPENING SCHOOLS

Health and Safety Plan

2021

Table of contents

Health and Safety 4

COVID-19 Protocols 10

Operations 17



To get kids back in-person safely, schools should monitor



Community Transmission



Vaccination Coverage



Testing



Outbreaks

to help prevent the spread of COVID-19



cdc.gov/coronavirus



Health and Safety

As students and staff return to face-to-face instruction, their traditional environment may look different due to enhanced safety and health protocols. This new normal will require an adjustment for all, but ultimately these changes will keep health and safety as the top priorities on every campus.

Upon the reopening of in-person learning, the mandated “Reopening Protocols of K-12 Schools” issued by the Los Angeles County Department of Public Health (LACDPH) safety protocols, will be followed by BPA with guidance and assistance of the Los Angeles County Office of Education (LACOE). Additionally, California’s COVID-19 Reopening In-person Instruction Framework Guidelines and requirements will be followed.

All staff and students will be required to enter BPA property ONLY via the identified point of entries as identified. Everyone will need to adhere to all safety guidelines listed on this plan, inclusive of temperature checks and wellness pre-screening questions.

<http://www.publichealth.lacounty.gov/media/Coronavirus/reopening-la.htm#k12>

<http://www.ph.lacounty.gov/media/Coronavirus/>



Wellness Screening

BPA will have a designated wellness screener. This designated staff member and/or vendor will conduct screening questions and temperature checks will be the following:

Home Pre-Screening

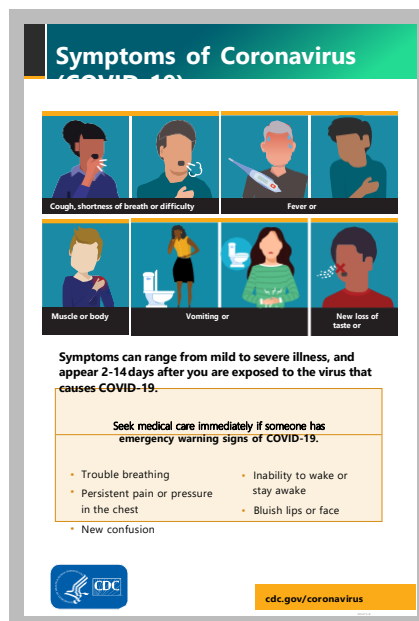
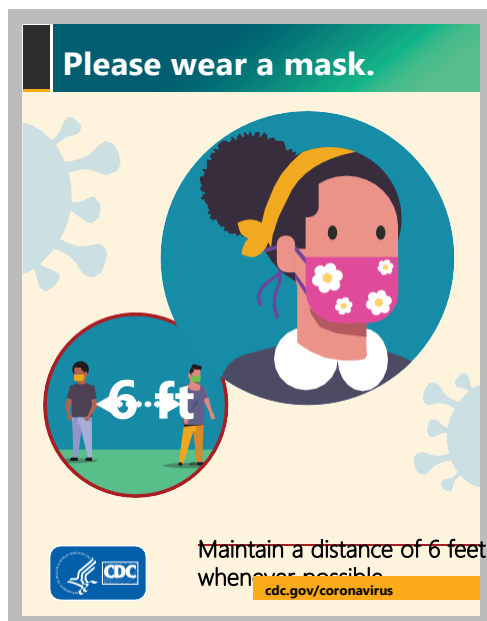
Employees, parents and guardians, students, and visitors will be **required to conduct a daily self-screen at home before reporting to school or work.** If they answer yes to any of the screening questions, they **must refrain from going to the BPA Campus.**

Wellness Pre-Screening Questions

- Fever of 100.4°F or higher, cough, or shortness of breath unrelated to a pre-existing condition.
- Two of the following symptoms: sore throat, chills, headache, muscle pain, loss of taste or smell.
- Close contact with a person diagnosed with COVID-19.

Face Coverings

To ensure safety for our entire district, following the guidelines from Los Angeles County Department of Public Health, along with concerns from students, parents and staff, **BPA will require face coverings for students, staff, and all persons on school grounds.**



According to the Center of Disease Control (CDC), face coverings have been shown to be an effective tool in slowing the spread of COVID-19 in concert with social distancing, handwashing and disinfecting. Mask allocations will be available at all schools and buildings.

- **Face covering requirements:** Students, staff, vendors and visitors will be required to wear face coverings at all times. Students shall wear these face coverings during extracurricular activities, as well as on school buses. Students wearing face coverings from home must be school appropriate and not contain any inappropriate lettering or logo.
- **Masks provided:** Staff members and students will be required to enter district grounds with a mask. If a staff member or student forgets or loses the mask, a disposable one will be provided for the day.
- **Enforcement:** School administration and all staff in a collaborative effort will remind students to wear face coverings prior to entering campus. In instances where reusable masks are left at home, a disposable mask will be provided for the day. Students who repeatedly do not wear a mask on school grounds will be educated on their importance.
- **Exemptions:** Students or staff with a medical exemption unable to wear a mask, and confirmed by the BPA Office Staff and administration, must wear a non-restrictive alternative, such as a face shield with a drape.

Entrance Screening and Symptom Monitoring

Bridges Preparatory Academy (BPA) will be implementing the following screening questions as developed by LACDPH at all designated entrances. If they answer yes to any of the screening questions, and/or refuse to wear a face mask, they will not be allowed to enter the building. If a person refuses to leave and becomes uncooperative, the designated personnel will need to report it to the BPA Main Office. If the matter becomes an emergency, 911 should be called.

1. Do you have a fever over 100.4°F, new onset of a cough, or shortness of breath unrelated to a pre-existing condition?
2. Do you have two or more of the following symptoms: sore throat, chills, headache, muscle pain, loss of taste or smell?
3. Have you had close contact with a person diagnosed with COVID-19?

STOP

STOP **PRE-SCREENING QUESTIONS**

If you answer **YES** to any of the questions below, you will not be allowed to enter.

- Do you have a fever of 100.4° or higher, new onset of cough, or shortness of breath unrelated to a pre-existing condition?
- Do you have two of the following symptoms: sore throat, chills, headache, muscle pain, loss of taste or smell?
- Have you had a close contact with a person diagnosed with COVID-19?

BODY TEMPERATURE CHECK IS REQUIRED PRIOR TO ENTERING

Thank you for your understanding and cooperation.



Temperature Checks

BPA is utilizing “temperature kiosks” and/or “non touch thermometers” at all entrances in order to conduct temperature checks. Everyone will be required to do a temperature check before being allowed to enter.

If a person’s temperature is 100.4°F or higher, the screener will inform the person

that they may not enter the school/facility. If the person is an employee, they will be informed by the screener to contact their immediate supervisor. If the person is a student, the student will not be allowed on campus and a parent/guardian will be contacted to take them home.



Mandated Reporting

The following describes the process of mandated reporting when a positive case is evident.

1. **Employees:** All employees are required to notify their immediate supervisor if they test positive for COVID-19, if they develop symptoms consistent therewith, or if they are self-isolating due to suspected or known exposure to COVID-19 by emailing the School Operations Staff Member @ shenriquez@bpacompton.org
2. **Parents/Students:** All parents/guardians will be required to conduct a daily pre- arrival screening of their children at home, before their children leave for school, which involves taking temperatures daily and monitoring for the symptoms identified below. If any of the following are true, the parent/guardian must keep the student at home and contact the school nurse or principal.
 - Fever of 100.4°F , new onset of cough, or shortness of breath unrelated to a pre-existing condition.
 - Two of the following symptoms: sore throat, chills, headache, muscle pain, loss of taste or smell.
 - Close contact with a person diagnosed with COVID-19.



Visitors

All visitors to BPA will need to **sign-in** and complete contact information. The purpose of the contact information is to have a record of the visit and have contact information in the event of a positive case. A system of clean and dirty pens will be in placeto avoid potential contamination.

Bridges Preparatory Academy

Visitor Sign-In Log

Location: _____
Month & Year _____



Date	Name (Print)	Purpose of Visit	Time of Arrival	Time of Departure	Contact Information(phone & Email)

Employee or Student Who Develops Symptoms While in School or Work

If an employee or student develop the following symptoms while at school or work, they will be isolated and be sent home immediately:

- Fever of 100.4°F, cough or shortness of breath OR
- Any two of the following symptoms: Sore throat, chills, headache, muscle pain, new loss of taste or smell.
- Student parents or guardians will be contacted to pick up the student, the student will wait in a designated area identified as an isolation room.
- If an employee needs to be picked up, they will wait in a designated isolationarea for their ride.



Positive Case Protocol

Principals/supervisors will adhere to [the Health and Safety Protocols](#), established in this document, if and when a positivecase is present.



COVID-19 CASE PROTOCOL

This COVID-19 Case Protocol details the steps required of administrators/supervisors if and when a member of the school community is symptomatic, awaiting a diagnosis, has been in close contact with someone diagnosed with COVID-19 or is confirmed to have contracted COVID-19. Below are the essential steps of the protocol. Note: **The effectiveness of these protocols requires complete cooperation from all members of the school community, including families.**

STEP 1: To enable effective contact tracing, administrators/supervisors will report cases immediately and work collaboratively with the School Operations Staff Member for each positive, presumptive positive or close contact case involving students, faculty, staff, and volunteers. The School Operations Staff Member and/or designee will assist and recommend immediate action including a student/staff quarantine or removal from a classroom cohort or building.

STEP 2: The case is reviewed by the School Operations Staff member and/or designee and prioritized for action. The person/s identified are contacted by the School Operations Staff member and/or designee for follow-up questions.

STEP 3: The School Operations Staff Member and/or designee contacts the administrator/supervisor and gathers further contact information. If investigation warrants additional individuals within a cohort or school must take action, the principal will be advised and communications to parents and school community will be issued.

STEP 4: Each case is monitored and tracked through the School Operations Staff Member and/or designee so that additional guidance can be issued to families of cohorts, staff, and the school community, if necessary. The School Operations Staff Member and/or designee will continually review infection rates, positivity rates, isolation practices, updated health department guidelines and consults with Los Angeles County Department of Public Health Services.

Case Definitions:

- **Positive case:** Positive test result.
- **Presumptive positive:** Patient is symptomatic, doctor diagnoses as presumptive positive without a test.
- **Close contact with a positive:** Anyone (with or without a face covering) who was within six feet of a confirmed case of COVID-19, (with or without a face covering), for at least 15 minutes. The period of close contact begins two calendar days before the onset of symptoms for a symptomatic person or two calendar days before the positive sample was obtained for an asymptomatic person. Close contacts are required to remain in quarantine at home for 10 calendar days starting with the last day of contact with the confirmed case.

COVID-19 Testing Locations

The following link provides appointment information for free testing locations in the Los Angeles County:

<https://la.curativeinc.com/welcome>

Positive Case

If, and when, a positive case is confirmed, communication to employees and families will be based on current guidelines. Notification will consist of a School Wide letter identifying the location of the positive case, close contact procedure, disinfecting procedure and resources.

Three or More Positive Cases

In the event BPA has a cluster of 3 or more cases within a 14 day window, the cases will be forwarded to the administrator for guidance and next steps. Pending the case, it may trigger a closure of a building or an entire school. The administrator and/or School Operations Staff Member will communicate with families and staff. If and when such occurs, 100% distance learning will be enacted based on LACDPH guidance.

Sanitizing Stations Sanitizing stations have been placed in high traffic areas, (i.e. main offices, entrances, hallways). Stations will be a combination of available sinks with soap and paper towels, electronic hand sanitizer stands, electronic hand

sanitizer wall dispensers, hand pump dispensers and hand sanitizing wipes.

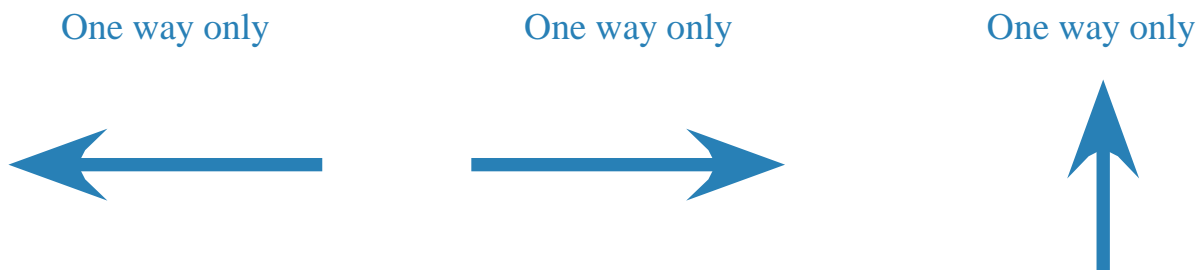
Signage and Adhering to Health and Safety Orders

Along with signage, Principals, supervisors, and School Safety Committee's will work collaboratively to monitor high traffic areas, sanitizing stations, promoting social distancing, reinforcing hand washing and face masks requirements.



Ingress and Egress and Controlled Movement

BPA will have identified points of entry and exit, for some campuses there may be additional access points to limit COVID-19 exposure and promote social distancing. Students will move in cohorts as feasible throughout the day, utilizing controlled movement patterns based on signage throughout the campus. Staggered dismissal patterns will be devised, with designated drop-off and pick-up areas.



Isolation Room/s

BPA will designate an isolated room, only to have available if parents are not readily available to pick up their child immediately.

Work Area, Lounges, Conference Rooms, and Restrooms

Students and staff will not be permitted to congregate in different sections of the school or building. Restroom access and availability will be identified at each particular location. Conference rooms and lounges will be closed for any type of large gathering exceeding 14 or more people, 6 feet distancing and masks will be required (number of persons allowed may change).

PPE and Supplies

Personal Protective Equipment (PPE) has been provided to all schools and buildings. Allocation of supplies will be warranted based on total personnel, students, and community traffic within the location. The following is a partial list of immediate PPE and supplies available. If at any time a particular item needs being replenished, please contact the School Operations Staff Member at shenriquez@bpacompton.org

- Hand sanitizer pump bottles for every classroom and office
- Electronic hand sanitizers (Stations and wall units)
- Face masks
- Gloves
- Face guards
- Kiosk no touch temperature readers
- Handheld Non touch thermometers
- Floor Decals
- Safety Poster Boards
- Safety Cones
- Safety Gowns
- Plexiglass Barriers
- Sanitizing Wipes
- Trash Cans
- Water bottles - All water fountains will be turned off and/or labeled inoperative

Social Distancing

It is our goal that as we reopen schools and welcome children, that we mitigate the health concerns with which we are faced and focus on providing high-quality instruction and engagement for every student despite the circumstances. Social distancing is one of our most important tools in reducing the spread of COVID-19.

School Classroom Setup

Classrooms are set up based on Los Angeles County Department of Public Health (LACDPH) guidelines. Classrooms will be set up to follow the 3 to 6 feet distance guideline. (Seating will be adjusted as guidelines may be amended)

Principals have worked collaboratively with staff to disseminate a plan of action and identify empty rooms to move excessive desks and/or furniture when available.

- Every classroom has been rearranged to maximize space and distance between each student.
- Administrators will assist and ensure guidelines are met.
- Students will be encouraged to take hand-washing breaks throughout the day. In addition to washing hands, before and after eating, students will also wash hands before sharing materials.
- Hand soap and paper towels are provided at every sink. Hand sanitizers are available throughout the campuses and in each classroom.



- Teachers will minimize the use of shared items in the classroom, including learning tools, pencils and other items shared in a group setting. If any group activities occur, students shall wear masks. In all instructional models, students will be provided materials to avoid sharing of items. The administration will assist in procedures that minimize the spread of the virus, including minimal transitions, and consistent grouping whenever possible. This includes all classroom settings, teacher- directed physical education (PE), and special education services locations, when possible and appropriate.

Promoting Healthy Hygiene Practices

Under the direction of the principal, BPA will reinforce hand washing, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.

- Teach students and remind staff to use tissue to wipe their nose and to cough/sneeze inside a tissue or their elbow.
- Students and staff should wash their hands: before/after eating, preparing foods, after blowing nose, coughing/sneezing, after being outside, and before/after using the restroom.
- Students and staff should wash their hands for 20 seconds with soap, rubbing thoroughly after application, and dry hands thoroughly.

Staff will model and practice handwashing. For example, for lower grades, use bathroom time as an opportunity to reinforce healthy habits and proper handwashing.

Informational trainings will be provided to staff, students, and families.

Develop routines enabling students and staff to regularly wash their hands. Students and staff should use hand sanitizer when handwashing is not practicable. Sanitizer must be rubbed into hands until completely dry. Children under age 9 will need to use hand sanitizer under adult supervision. In case of an emergency Poison Control can be contacted at 1-800-222-1222.



Meal Service

Students will receive meals in a grab-and-go style and will eat in their classrooms, when possible, outdoor and cafeteria seating may be open following all social distance and safety protocols.

**Water Fountains**

All water fountains at BPA will be unavailable and/or labeled inoperative. BPA will receive weekly water bottles for distribution, (amount of delivery may vary based on need). BPA will identify water availability location.

**Mass Gatherings**

To stay committed to the health and safety of our students and staff, mass gatherings will not be permitted until further notice. Extracurricular activities and school-based clubs will also be limited and virtual platforms will be recommended when feasible.

Extracurricular Activities and Athletics

All extracurricular activities will be conducted according to the CDC Guidelines and protocols outlined, including those from the Los Angeles County Department of Health Services.

The TOSA or designee will communicate with principals and coaches to develop an athletics plan based on the LACDPH “Reopening Protocol for Youth Sports Leagues”.



Operations

School Safety Committees

BPA will establish a Safety Committee that will create and identify safety measures which are specific to the protocols and guidelines of the Los Angeles County Department of Health Services. School safety plans will be reviewed and amended as needed.

School Checklist

Principals will utilize the [School/Site Checklist](#) as a guide to insure all safety guidelines are in place. BPA will be able to adjust the needs based on each school's unique environment.

School/Site Checklist

As staff return to their respective assignments, their traditional environment may look different due to enhanced safety and health protocols. This new normal will require an adjustment for all, but ultimately these changes will keep health and safety as the top priorities on every campus.

The below checklist identifies items that need to be in place, all sites are welcomed to amend as each school is unique.

Item	Yes/No	Notes
1) All employees have been made aware of their duties, reporting schedule and expectations.		
2) All employees have been made aware of safety requirements, mandated mask and social distancing.		
3) Point/s of entry and exit have been identified/ established and communicated.		
4) Safety signage has been posted in all identified areas by site; <ul style="list-style-type: none"> • Safety mandatory signs posted in all entry points. 		

Sanitation, Cleaning, and Disinfection Protocols

BPA is being cleaned daily, focusing on high touch areas, such as: doorknobs, handles, elevator buttons, stairwell railings, light switches, and soap dispensers. Designated Staff are disinfecting, using proper cleaning solutions and spray and wipe objects.

Definitions

Cleaning – refers to the removal of dirt and impurities, including germs, from surfaces. Cleaning alone does not kill germs, but by removing germs, it decreases their number and therefore any risk of spreading infection.

Disinfecting/Sanitizing – works by using chemicals to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs but killing germs remaining on a surface after cleaning further reduces any risk of spreading infection.

Daily focus – clean all high touch surfaces, such as: desks, counters, tabletops, doorknobs, bathroom fixtures, toilets, handrails, and lunch tables, with EPA safe disinfectants.

- The person using the disinfectant should be an adult and should always wear disposable gloves.
- Change gloves between rooms and/or if they become ripped or damaged.
- Wash hands thoroughly for 20 seconds with soap and water before putting on the new gloves.
- Keep soap dispensers and paper towel dispensers fully stocked daily.

Electrostatic Sprayers – The District has purchased electrostatic, cordless, handheld sprayers for custodians to use for disinfecting purposes.

Preventative Maintenance – includes disinfecting classroom and office locations where individuals have been.

Scheduling and Routine

Throughout the workday, the designated cleaning personnel have implemented a routine of surface cleaning in the high touch areas, such as restrooms. That person will, in some cases, report at staggered times depending upon hours of operation to ensure consistent disinfection practices while employees and students are present. Later cleaning shifts will apply the full standard cleaning of all areas to be ready for the next day. Additional disinfecting will be performed, during break, pass periods and prior to the arrival of staff in high-traffic areas, such as the front office. All Cleaning staff will wear face masks and gloves at all times.

Deep Cleaning

If a positive COVID-19 case is determined within a school or building, the cleaning staff will be deployed to sanitize and deep clean using approved solutions and current guidelines.



School or Building Closures

School or building closures, due to cleaning or positive cases, will be determined by the administration, according to the guidance from LACDPH, and appropriate protocols will be followed.

Air Purifiers, Heating, Ventilation and Air Conditioning (HVAC) Servicing

Following guidelines from LACDPH, all HVAC filters have been serviced and are utilizing MERV10 and/or MERV13 filters. To help increase safety, BPA is purchasing air purification devices for high traffic areas and rooms.

Shared Responsibilities

Everyone must work together to promote a clean and healthy environment for everyone within each school, building, office and classroom.

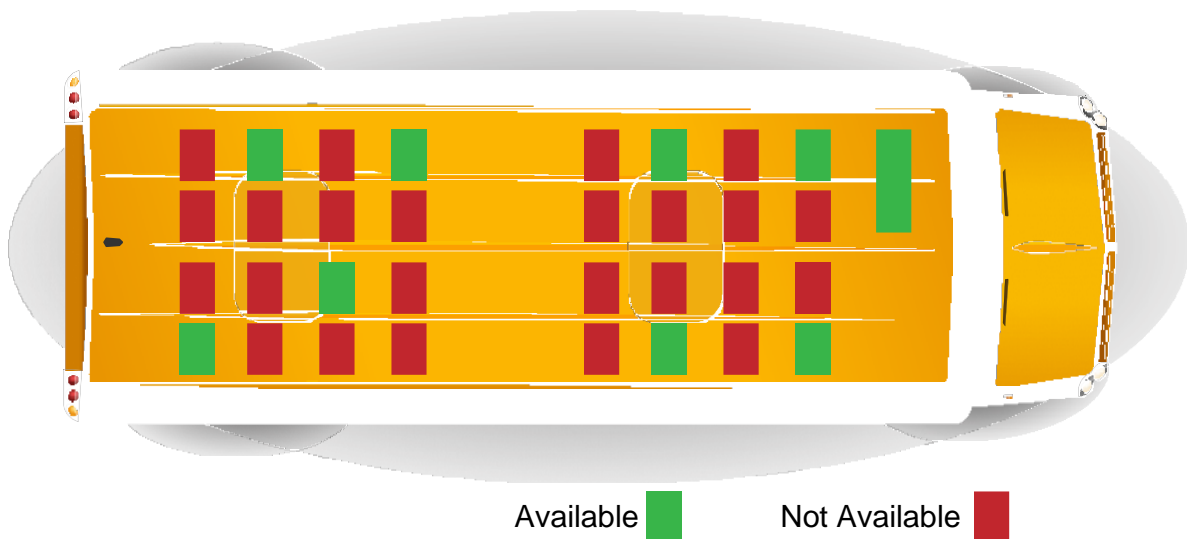


Transportation/Field Trips

- Students will be encouraged to stay socially distanced, at all times. This must be a joint education effort between families and school personnel.
- Students will be socially distanced as much as the physical capacity of the bus allows.
- The driver will establish seating charts with social distancing in mind. Unavailable seats will be identified.
- Hand sanitizer will be available on each bus. Students will be encouraged to use it upon entry and exit. Students will also be requested to wear a mask, at all times, and to social distance. Bus drivers will have disposable masks available in the event a student does not have his or her mask.
- Ventilation will be incorporated into the bus, and bus drivers will clean and wipe down high-touch areas between each route.



Example of Social distance seating on a school bus

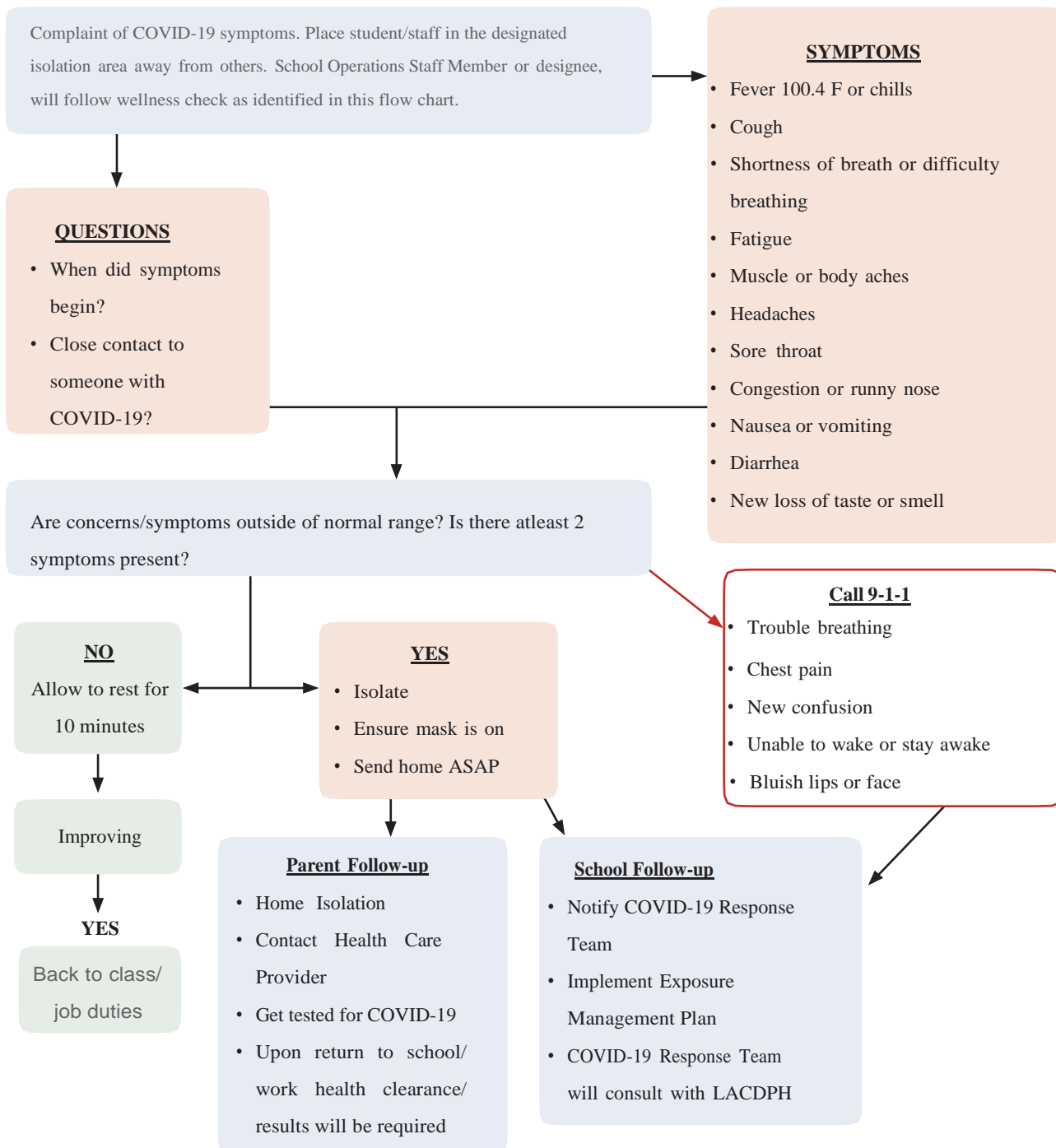


COVID-19 Screening Flow Chart

The following BPA Screening flow chart will be utilized when a potential person may be exhibiting and/or has been exposed to COVID-19.



BPA COVID-19 Screening Flow Chart



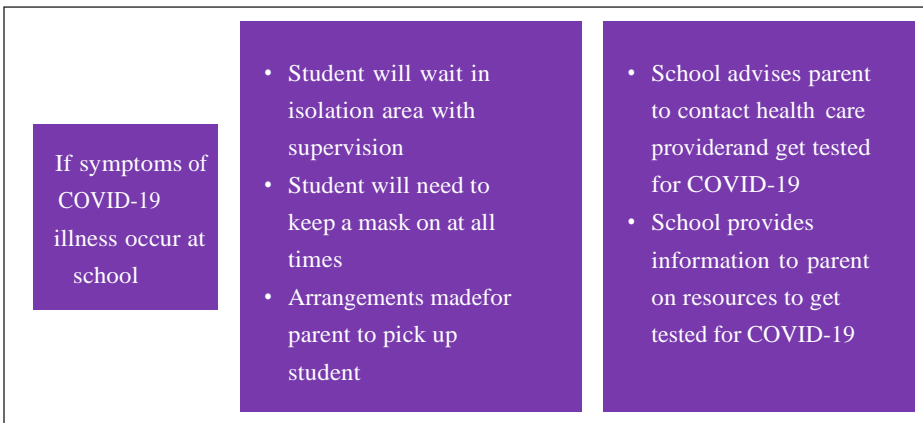
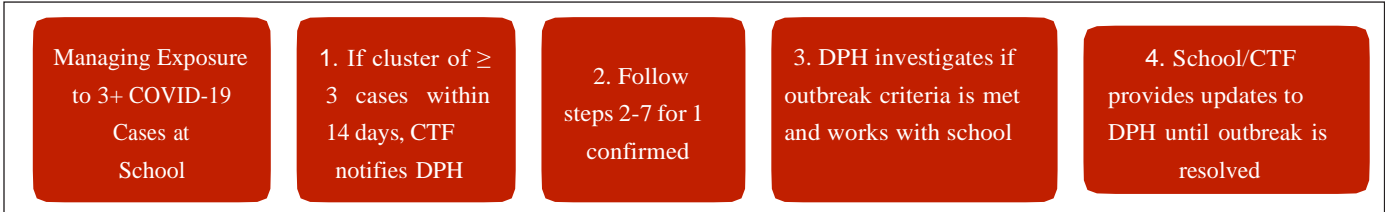
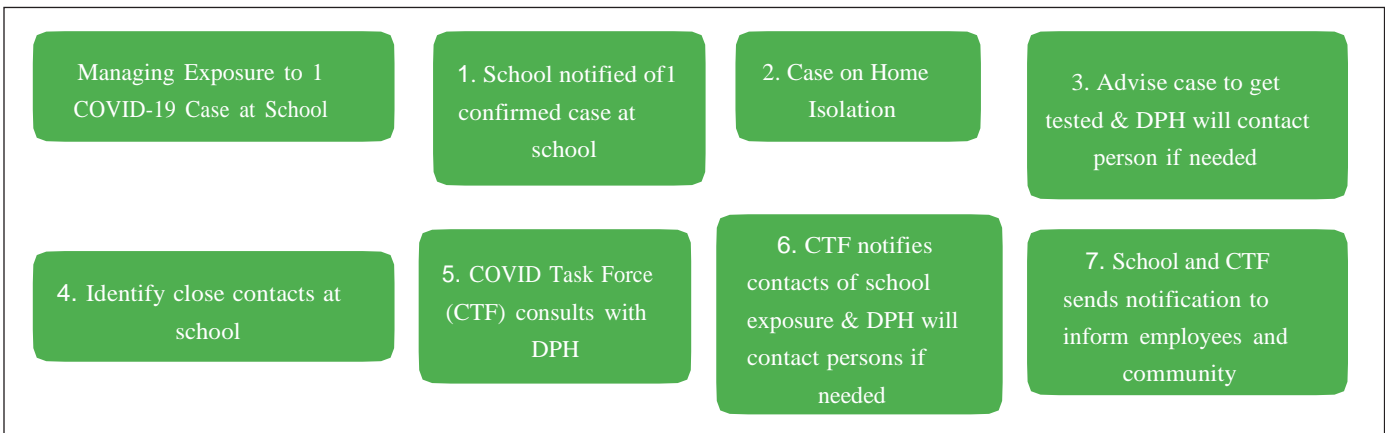
IUSD Exposure Management Plan

Based on LACDPH guidelines, the following BPA Exposure Management Plan will be utilized to manage positive cases.



BPA Exposure Management Plan

School COVID-19 Compliance Task Force
 Enforce all COVID-19 safety protocols and collaborate with Department of Public Health (DPH)



- Symptoms of COVID-19**
- Fever 100.4 F or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headaches
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
 - New loss of taste or smell

Employee or student with “Symptoms of COVID-19”

Based on LACDPH guidelines, the following BPA Exposure Management Plan will be utilized to manage positive cases.

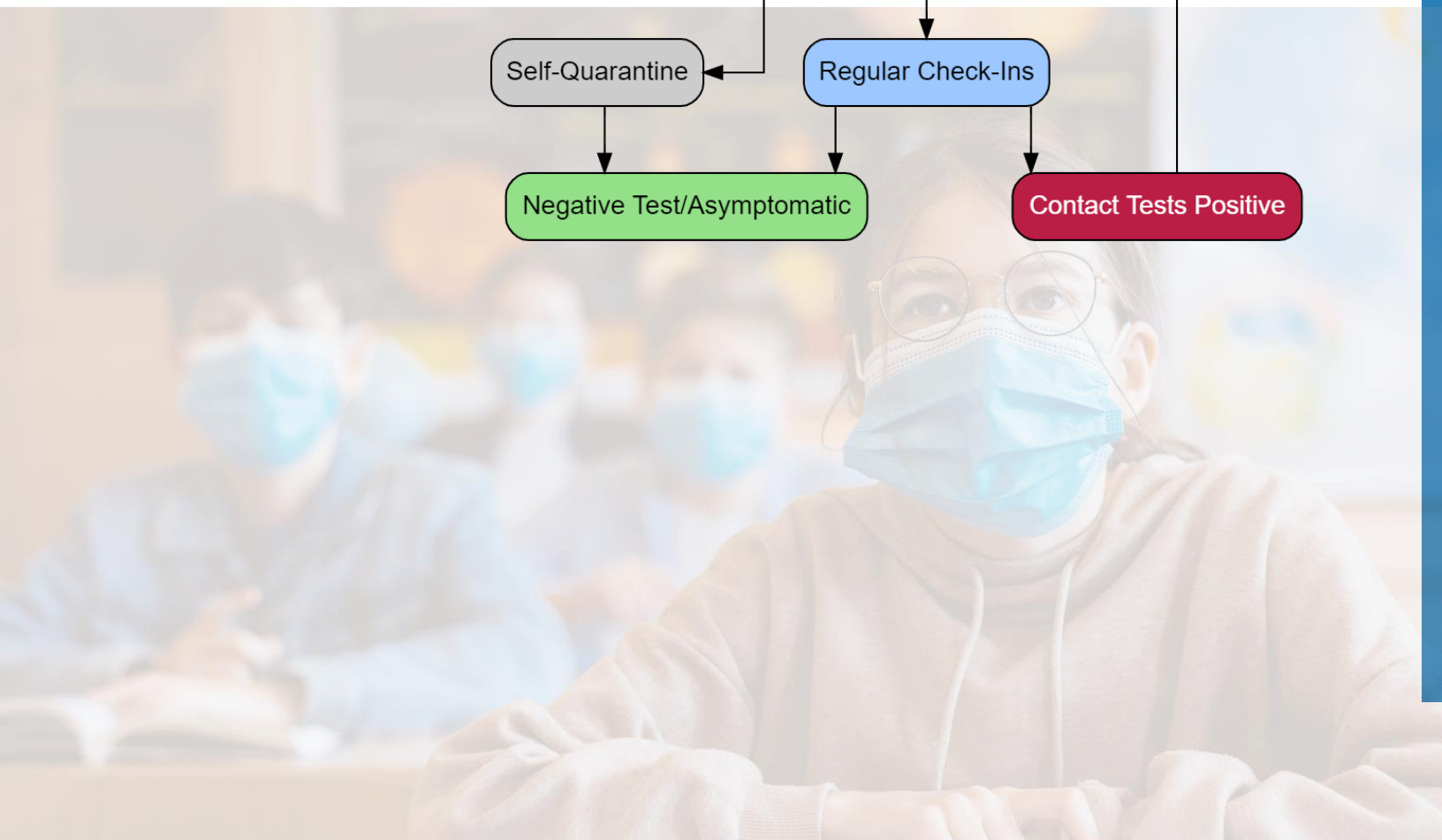
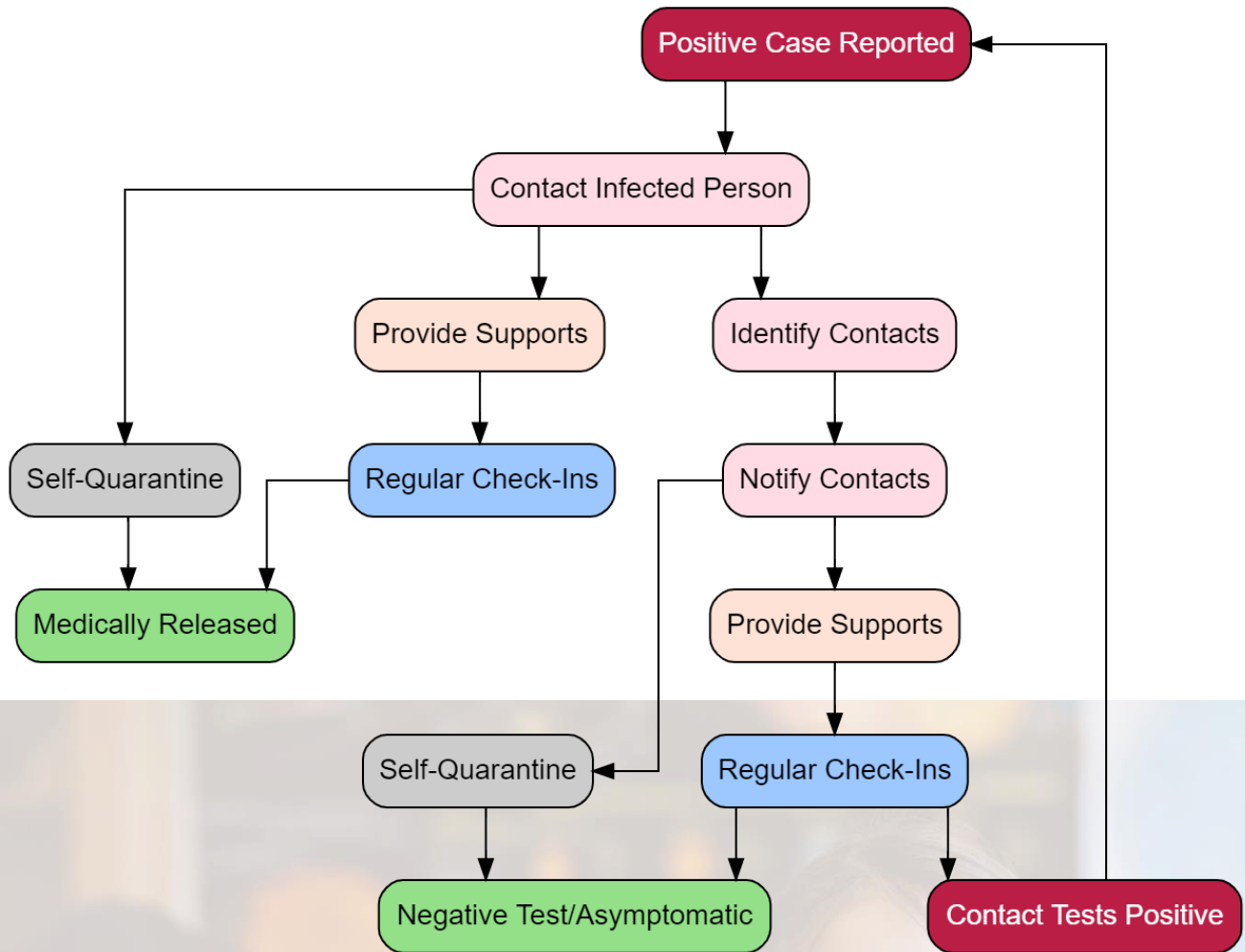
1. Supervisor or principal isolates person and sends them home.
2. COVID Task Force and/or School Operations Staff Member contacts employee or student’s parent or guardian regarding quarantine measures and next steps.
3. Upon person fulfilling quarantine and proof of medical clearance, BPA COVID Task Force will communicate next steps.

Employee or student with “Positive COVID-19 results protocols”

1. Employee or student receives a positive COVID-19 result.
2. Employee or student’s parent or guardian informs immediate supervisor and/or principal.
3. COVID Task Force and/or School Operations Staff Member or designee contacts employee or student’s parent or guardian regarding quarantine measures and next steps.
4. COVID Task Force and/or School Operations Staff Member or designee conducts interview and commences contact tracing.
5. COVID Task Force and/or School Operations Staff Member or designee contacts and informs every person who was in direct contact.
6. The Administrator issues letters, via email, to all of BPA employees, as well as families and other agencies when applicable, notifying every one of the positive case(s).
7. Upon person fulfilling quarantine and proof of medical clearance, BPA’s COVID Task Force will communicate next steps.

Contact Tracing

BPA’s contact tracing protocols have been implemented. The below flow chart outlines the steps in the process. For further details related to each step, please



Brevard Public Schools Daily Symptom Tracker

Use this visual checklist each day and if your child is experiencing any of these symptoms, please consider keeping them home.

<p>Check temperature!</p>  <p>If your child has a temperature of 100.4 or higher, please do not send them to school.</p>	<p>Uncontrolled cough</p> 	<p>Shortness of breath or difficulty breathing</p> 
<p>Fatigue</p> 	<p>Muscle or body aches</p> 	<p>Severe headache, especially with fever</p> 
<p>New loss of taste or smell</p> 	<p>Sore throat</p> 	<p>Congestion or runny nose</p> 
<p>Nausea or vomiting</p> 	<p>Diarrhea</p> 	<p>If they had close contact (within 6 ft for at least 15 minutes) with a person with confirmed COVID-19.</p> 



For more helpful information, please visit the CDC's website at www.cdc.gov