



SPECIAL MEETING OF THE BOARD
Bridges Preparatory Academy
Monday, February 28, 2022

A special meeting of the Board of Directors for Bridges Preparatory Academy, a California nonprofit corporation was held on Monday, February 28 2022 via a public Zoom conference from 7:00 PM to 8:00 PM.

Present: Trena Spurlock, Bryan Lee, David Owen, Mary Louise Silva
Others Present: Alejandro Gomez, Addison Grant

CALL TO ORDER

David Owen called the meeting to order at 7:04 PM. Mr. Owen acknowledged all staff and board members present.

APPROVAL OF THE MINUTES

- January 10 2021 - *The minutes were approved as presented.*

It was **MOVED** Trena Spurlock Mary Louise Silva and **SECONDED** by Dave Owen to approve the January 10, 2022 minutes.

Yes vote: *Trena Spurlock, David Owen, Bryan Lee, Mary Louise Silva*

APPROVAL OF THE AGENDA

It was **MOVED** by Trena Spurlock and **SECONDED** by David Owen to approve the agenda

Yes vote: *Trena Spurlock, David Owen, Trena Spurlock, Bryan Lee, Mary Louise Silva*

COMMUNICATIONS (Board Member Comments)

None

COMMUNICATIONS (Public Comment)

None.

FINANCIAL REPORTING

Mr. Addison provided a brief overview of the school's financial health. At this time the school has \$288,00 in projected income. Soon BPA will receive ESSER I and II funding. BPA has received a \$250,000 revolving loan. January's cash flow was slightly negative. BPA will not have any cash flow issues until July. Lastly, BPA made the first loan payment of \$50,000 towards a \$100,000 loan.

EXECUTIVE DIRECTOR REPORT

Mr. Gomez provided the following executive summary.

- **Student Enrollment** - the school now has 89 students enrolled. Many other charter schools are losing enrollees. BPA enrollment has increased since last year and is currently recruiting and accepting applications for the next school year. The goal is to enroll 100 entering 6th graders and to back fill 7th and 8th grade slots.
- **PCSGP Grant**- BPA is getting a \$100,000 PCSGP supplemental grant on top of the \$300,000 existing PCSGP grant due to a high percentage of students who receive free and reduced fee lunches. The funding might be used to purchase textbooks, microscopes, calculators, and cover teacher stipends. Some of this funding might be rolled over until next year if it cannot be spent this school year.
- **Special Ed Contract Services** - special education services benefitting BPA students was outsourced to ExPatiate. They are not providing quality services and there is a possibility that they may not continue as BPA's special education provider.
- **Facilities** - a new school site has been identified a quarter mile away from BPA's current temporary site. The existing site is too small to accommodate entering students next year. It is likely that BPA will purchase the permanent site in year 3.
- **NWEA Testing** - in 3 weeks BPA students are scheduled for another round of NWEA testing. BPA students have been demonstrating positive learning gains and it is expected they will show growth on this test.

REVIEW OF LCAP SUPPLEMENT

Mr. Gomez briefly reviewed BPA's LCAP and the minor revisions that were made as a result of financial constraints.

Pursuant to Section 52061 of the CA EC; and Section 124(e) of AB 130: 2021-22 LCAP Supplement; Mid-year Outcome data related to metrics from the 2021-22 LCAP; and Mid-year Expenditures & implementation data on all actions of the 202122 LCAP; Update on the Budget Overview for Parents.

APPROVAL OF AUDIT CONTRACT FOR SERVICES FOR THE 2021-22 AUDIT

Mr. Gomez reached out to five companies to submit bids to conduct BPA's audit. He recommends CLA (even though their services cost a little more) due to their reputation of providing high quality services.

It was **MOVED** Trena Spurlock by and **SECONDED** Bryan Lee by to approve the contract for audit services.

Yes vote: Trena Spurlock, David Owen, Bryan Lee, Mary Louise Silva

APPROVAL OF SECOND INTERIM REPORT

Mr. Grant introduced BPA's second interim report which includes a revised budget the board approved, projected revenue and expenses. This report is submitted to LACOE and later to the state. LACOE had some concerns after the first interim report was submitted due to the school's low enrollment at the time and cash flow issues. Enrollment has increased and the school is no longer experiencing cash flow issues.

It was **MOVED** by Trena Spurloc and **SECONDED** David Owen by to approve the Second Interim Report

Yes vote: Trena Spurlock, David Owen, Bryan Lee, Mary Louise Silva

APPROVAL OF JANUARY FINANCIALS

Mr. Addison briefly reviewed the January financial reports.

It was **MOVED** by Mary Louise Silva and **SECONDED** Bryan Lee by to approve the January Financials

Yes vote: Trena Spurlock, David Owen, Bryan Lee, Mary Louise Silva

APPROVAL OF REVISED SICK LEAVE POLICY

Mr. Addison shared his concern regarding a mistake in the employee handbook that states full time hourly employees will accrue less sick time at the end of each year than part-time employees.

Trena Spurlock motioned to table this agenda item until the next meeting since language regarding the change needs to be formalized. This was seconded by Mary Louise Silva. All were in favor.

ADJOURNMENT

It was **MOVED** by David Owen and **SECONDED** by Mary Louise Silva to end the meeting at 8:09 pm. All in favor. None opposed